

**PROPOSED INTERIOR FURNISHING WORKS FOR**  
**INKOLLU BRANCH & ATM PREMISES**

**FOR**

**UNION BANK OF INDIA**

**AT REGIONAL OFFICE, ONGOLE, ANDHRA PRADESH STATE.**

**TENDER ISSUED TO: M/S. \_\_\_\_\_**

**DATE OF ISSUE: - 19.02.2024 TO 10.03.2024**

**TENDERSUBMISSION ON: - 11.03.2024 AT 11.00A.M. TENDER**

**OPENING: - 11.03.2024 AT 12.00 P.M**

**COMPLETION PERIOD – 30 Days**



**UNION BANK OF INDIA**

**Regional office Ongole**

**Anjaneya Complex, Bhagya Nagar 2<sup>nd</sup> Line,  
Ongole, Prakasam Dist, AP-523001**

**Ph: 08592-222811.**

**E Mail: pbod.roongole@unionbankofindia.bank**

**CONSULTANTS:**

**FIROZ AHMED**

**ARCHITECT**

**13-6-436/a/33, 2nd Floor, 301**

**Lakshmi Apartment, Lakshmi Nagar, Pillar no.68,**

**Mehndipatnam, Hyderabad – 500 028.**

**Cell: 98481 49737**

**E-Mail: a\_firoz @yahoo.com**

**REGIONAL OFFICE ONGOLE**

**NOTICE INVITING TENDERS**

**INTERIOR FURNISHING WORKS OF INKOLLU BRANCH & ATM PREMISES**

1. THE UNION BANK OF INDIA through e-procurement from contractors empaneled with our Bank for works of value mentioned below.

Work	EMD In form of DD
Interior Furnishing	₹ 14,000.00

2. The eligible contractors can obtain the tender documents from Union Bank of India, Regional Office, Ongole, Ground & 1<sup>st</sup> Floor, Anjaneya Complex, Bhagya Nagar 2<sup>nd</sup> Line, Ongole, AP-523001, Ph: 08592-222811 during working days.

3. **The bids** duly completed in all respect superscripted as tender for the respective work along with the prescribed amount of EMD, proof of empanelment, should submitted to our below mentioned office on or before the date & time of submission of tenders mentioned above. The tenders not enclosed with specified amount of EMD (in the form of DD) will be rejected. Bank reserves the right to accept or reject any or all the tenders without assigning any reasons, therefore.

**4. THE SEALED TENDERS SHOULD BE SUBMITTED TO:**

THE UNION BANK OF INDIA  
REGIONAL OFFICE ONGOLE,  
ANJANEYA COMPLEX, GROUND & 1st  
FLOOR, BHAGYA NAGAR 2nd LINE,  
ONGOLE, PRAKASAM DISTRICT,  
ANDHRA PRADESH - 523 001.  
PH: 08592-222811

**FORM OF SUBMISSION OF TENDER**

(To be filled by the tenderer)

The Asst General Manager,  
Union Bank Of India,  
Regional Office,  
Anjaneya Complex, Bhagya Nagar 2<sup>nd</sup> Line,  
Ongole, Prakasam District, AP - 523 001.

Dear Sir,

**Ref: TENDER FOR INTERIOR FURNISHING WORKS OF UNION BANK OF INDIA, INKOLLU BRANCH & ATM PREMISES.**

I / We the undersigned have carefully gone through and clearly understood, after visiting the site, the tender drawings and tender documents comprising of the tender form, Notice of Contractors, Agreement and Conditions of building contract, Special Conditions, Specifications and Schedule of Probable Quantities prepared by your Architects M/s Firoz Ahmed.

I / We do here by undertaken to execute and complete the whole or part of the work (as desired by you) at the respective rates quoted.

I / We are depositing as earnest of money sum of Rs. 14,000/-, by Demand Draft in favor of **Union Bank of India**, payable at **Ongole**. Along with this tender for due execution of the work at my / our tendered rates together with any variations which shall be adjusted at prices based by the Architects / Employer on our tendered rates.

In the event of this Tender being accepted I / We agree to enter into an agreement as and when required and executed the contract according to your form of Agreement, in default whereof, I / We do hereby bind my-self / ourselves to forfeit the aforesaid deposit.

I / We further agree to complete the work included in the said schedule of quantities within **30 days** from the date of the work order issued to commence the same.

Date of commencement shall be either one-week, from the date, the acceptance letter is issued to the contractor or day on which the contractor is instructed to take possession of site whichever is later.

I / We agree not to employ sub-contractors other than those that may be approved by Architects / Employer.

I / We agree to pay Government, General and Sales Tax (State and Central), Excise and Octroi duties, for insurance and all other taxes including works contract tax.

I / We agree to pay Government, General and Sales Tax (State and Central), Excise and Octroi duties, for insurance and all other taxes including works contract extra, turnover tax, VAT etc as prevailing foretime to time, on such items for whom same is to be levies, and the rates quoted by me / us are inclusive of the same.

Yours faithfully,

Contractor's Signature \_\_\_\_\_

Designation\_\_\_\_\_

Address \_\_\_\_\_

**REGIONAL OFFICE ONGOLE**  
**NOTICE INVITING TENDERS**

**INTERIOR FURNISHING WORKS OF INKOLLU BRANCH & ATM PREMISES**

**APPENDIX TO GENERAL CONDITIONS OF CONTRACT**

A	Tender Document Fees	₹ 500/- Cash/DD in favours of UNION BANK OF INDIA, ONGOLE. <b>(NON-REFUNDABLE)</b>
1	Earnest Money Deposit (EMD)	₹ 14,000/-
2	Initial Security Deposit (ISD)	5% of contract value
3	Period of Completion	<b>30 DAYS</b>
4	Defect Liability period	One year after completion as recorded in the completion certificate / final bill
5	Agreed Liquidated Damages	1% of Contract amount per week of delay subjected to a maximum of 10% of contract value
6	Period of Final Measurements	<b>15 days</b> after completion as recorded in the completion certificate.
7	Minimum Value of work to be executed for issue of interim certificates for making payment	Minimum ₹ 7,00,000.00
8	Retention money from each bill	<b>8 %</b> of gross value of each interim bill,
1.	Release of Security deposit after virtual completion	After the defect liability period which is <b>12 MONTHS</b> as the case may be
10	Period for honouring certificate for making payment	7 working days from date of Architects certificate of payment for interim bills and 15 working days for final certificate.

**SECTION - 1**  
**INSTRUCTIONS TO THE TENDERERS**

**1.0 Scope of work**

Sealed tenders are invited by Union Bank of India, REGIONAL OFFICE ONGOLE - INTERIOR FURNISHING WORKS AT INKOLLU BRANCH & ATM PREMISES, REGIONAL OFFICE, ONGOLE, ANDHRA PRADESH.

**Tender documents**

- ❖ **Bid:** Shall contain prescribed EMD & forwarding letter accepting conditions of contract. GST Registration is Mandatory.
- ❖ The tenders not Enclosed with specified amount of EMD (in the form of DD) will be rejected. Bank reserves the right to accept or reject any or all the tenders without assigning any reasons there for.

The work has to be carried out strictly according to the conditions stipulated in the tender consisting the following documents and the most workman like manner.

Instructions to tenderers

General conditions of

Contract Special conditions

of Contract Additional

specifications Drawings

The above documents shall be taken as complementary and mutually explanatory of one another but in case of ambiguities or discrepancies, shall take precedence in the order given below;

- a) Additional Specifications
- b) Technical Specifications
- c) Drawings
- d) Special conditions of contract
- e) General conditions of contract
- f) Instructions to Tenderers

Complete set of tender documents including relative drawings can be obtained in person from the Regional Office, Union Bank of India between 10-00 to 17-00 hrs on any Day except holidays during the period mentioned in the Notice Inviting Tender on **payment of ₹500/- (Rupees Five Hundred only.) by means of cash/ demand draft drawn in favour of UNION BANK OF INDIA payable at ONGOLE.**

The tender Documents are not transferable.

Empaneled Interior Furnishing Contractors of Union Bank of India, Regions in A n d h r a P r a d e s h s t a t e are Eligible for Tender Bid.

### **Site Visit.**

The tenderer must obtain himself on his own responsibility and his own expenses all information and data, which may be required for the purpose of filling this tender document and enter into a contract for the satisfactory performance of the work. The tenderer is requested satisfy himself regarding the availability of water, power, transport and communication facilities, the character quality and quantity of the materials, labour, the law and order situation, climatic conditions local authorities requirement, traffic regulations etc;

The tenderer will be fully responsible for considering the financial effect of any or all the factors while submitting his/her tender.

### **Earnest Money.**

The tenderers are requested to submit the Earnest Money of ₹ 14,000/- (**Rupees Fourteen Thousand only**) by DD in favour of Union Bank of India and payable at **Ongole** Drawn on any Nationalised Bank in India.

EMD in any other form other than as specified above will not be accepted. Tender not accompanied by the EMD in Accordance with clause 4.1 above shall be rejected.

No interest will be paid on the EMD.

EMD of unsuccessful tenderers will be refunded within 30 days of award of contract.

### **Performance Security Deposit.**

Performance Security of 5% to be obtained from the successful bidder. The Performance Security may be furnished in the form of account payee demand draft or online payment. Performance Security should remain valid for a period of sixty days beyond the date of completion of all contractual obligations of the supplier including warranty obligations. EMD will be refunded to the successful bidder on receipt of Performance Security. If the successful bidder desires to adjust the amount of EMD for Performance Security, then balance amount of performance Security will be taken and in such case, EMD will not be returned/refunded to the successful bidder until completion of all such obligations under the contract. Performance Security will be forfeited and credited the Bank's account in the event of breach of contract by the supplier/contractor, in terms of the relevant provision of the contract. Performance Security will be refunded to the supplier/contractor without any interest, after the supplier/contractor duly performs and completes the contract in all respects but not later than 60 days of completion of all such obligations under the contract.

### **Retention Money**

Besides the Performance Security Deposit as deposited by the contractor in the above said manner, 8% of the bill value will be deducted from respective running bills as security retention. 50% of the total security shall be paid to the contractors along with the final bill payment. The balance 50% would be paid to the contractors after the defects liability period of 12 months provided the contractor has satisfactorily attended to all defects in accordance with the conditions of contract including site clearance.

No interest shall be paid to the amount retained by the Union bank of India security Deposit.

#### **7.0 Signing of contract Documents**

The successful tenderers shall be bound to implement the contract by signing an agreement and conditions of contract attached herewith within 15 days from the receipt of intimation of acceptance of his tender by the Union bank of India. However, the written acceptance of

the tender by the Union Bank of India will constitute binding agreement between the Union bank of India and successful tenderer whether such formal agreement is subsequently entered into or not.

#### 8.0 **Completion Period**

Time is essence of the contract. The work should be completed in all respects in accordance with the terms of contract within a period of **30 days** from the date of handing over site or 10 days from the date of receipt of letter of acceptance whichever is later.

#### 9.0 **Validity of tender**

Tenders shall remain valid and open for acceptance for a period of three months from the date of opening price bid. If the tenderer with draws his/her offer during the validity period or makes modifications in his/her original offer which are not acceptable to the Bank without prejudice to any other right or remedy the Bank shall be at liberty to forfeit the EMD.

#### 10.0 **Liquidated Damages**

The liquidated damages shall be 1% per week subject to a maximum of 10% of contract value.

### **Rate and prices:**

#### **In case of item rate tender**

The tenderers shall quote their rates for individual items both in words and figures in case of discrepancy between the rate quoted in words and figures the unit rate quoted in words will prevail. If no rate is quoted for a particular item the contractor shall not be paid for that item when it is executed.

The amount of each item shall be calculated and the requisite total is given. In case of discrepancy between the unit rate and the total amount calculated from multiplication of unit rate and the quantity the unit rate quoted will govern and the amount will be corrected.

The tenderers need not quote their rates for which no quantities have been given. In case the tenderers quote their rates for such items those rates will be ignored and will not be considered during execution.

The tenderers should not change the units as specified in the tender. If any unit is changed the tenders would be evaluated as per the original unit and the contractor would be paid accordingly.

The tenderer should not change or modify or delete the description of the item. If any discrepancy is observed he should immediately bring to the knowledge of the Architect/ Bank.

Each page of the BOQ shall be signed by the authorised person and cutting or over writing shall be duly attested by him.

Each page shall be totaled and the grand total shall be given.

The rate quoted shall be firm and shall include all costs, allowances, taxes, levies.

## **INSTRUCTIONS TO TENDERERS:**

All the rates shall be filled up in figures as well as words without fail.

The rates and amount against each item of work shall be filled up only in tender papers issued to the tenderers.

The tenders shall be accompanied by the Earnest Money Deposit for the specified amount.

**The tenders shall be duly signed by the competent person.**

No paper or sheet shall be detached from the tender document issued to the tenderers.

All the drawings shall be returned along with the tenders.

The tenders shall be liable for rejection if any of the above said requirements are not compiled with.

Water and power for construction shall be arranged by the Contractor. In case the Bank agrees to provide water, the electricity charges towards pumping of water will have to be borne by the contractor.

The **Bank** does not bind itself to accept the lowest or any tender and reserves to itself the right to accept or reject any or all the tenders, either in whole or in part without assigning any reason for doing so.

A schedule of probable quantities in respect of each work and specifications accompany these special conditions. The schedule of quantities is liable to alteration by omission, deductions or additions at the discretion of the Architects with the consent of the employer.

All items or work described in the schedule of quantities are to be deemed and paid as complete works in all respects and details including preparatory and finishing works involved, directly, related to and reasonably detectable from the drawings, specifications and schedule of quantities and no further extra charges will be allowed in this connection. In case of lump-sum charges in the tender in respect of any item of works, the payment of such items of work will be made for actual work done on the basis of lump-sum charges as will be assessed to be payable by the Employer / Architects.

The tenderers must include in their tender prices quoted for all duties royalties, CESS and Sale Tax or any other taxes or local charges if applicable.

No extra claim on this account will in any case be entertained.

If the employer has supplied any materials or goods to the contractor, the cost of any such materials or goods will be progressively deducted from the amount due to the Contractor in accordance with the quantities consumed in the work.

The Employer shall during the progress of the work have power to order in writing from time to time the removal from the work within such reasonable time or times as may be specified in the order of any materials in which in the opinion of the Employer/Architects are not in accordance with specification or instructions, the substitution or proper re-execution of any work executed with materials or workmanship not in accordance with the drawings and specifications or instructions. In case the contractor refuses to comply with the order the Employer shall have the power to employ and pay other agencies to carry out the work and all expenses consequent thereon or incidental thereto as certified by the Employer/Architects shall be borne by the Contractor or may be deducted from any money due to or that may become due to the contractor. No certificate which may be given by the architects shall relieve the Contractor from his liability in respect of unsound work or bad materials.



All materials should be got tested by the contractor form approved laboratory and test result submitted to the employers for approval. Only those materials approved by the employers to be used at works. The cost for testing shall be borne by the contractor only.

The contractor will be made payments towards steel based on the actual quantities of steel used at site including laps mentioned in the drawings to the exact lengths.

The contractor must co-operate and co-ordinate the work with work of all other contractors appointed by the employer so that the work shall proceed with the least possible delay and to the satisfaction of the Architects. The contractor co-ordination with other contractors appointed by the employer is essential to maintain smooth progress of work and any delays, which in the opinion of the Architects/ Employer is due to non-co-ordination and inefficient management of the contractor will not be entertained for any extension of time.

No escalation of cost of materials due to any reasons will be entertained.

The contractor will observe all statutory and legal requirements as required by the central and state governments as applied to the work. He shall fully indemnify the employer against any loss of property, life etc.,

Contractors shall indemnify the employer and architect against any accident on site and immediately outside causing injuries / death to any workers / visitors / third party claims under any of the statutory bodies. All insurance certificate to be provided by contractor

PF/Insurance/Taxes of contractor workers are the contractor's full responsibility.

## GENERAL CONDITIONS OF CONTRACT

### Definitions:

“Contract means the documents forming the tender and the acceptance thereof and the formal agreement executed between Union bank of India (client) and the contractor, together with the documents referred therein including these conditions, the specifications, designs, drawings and instructions issued from time to time by the architects/ Bank and all these documents taken together shall be deemed to form one contract and shall be complementary to one another.

In the contract the following expressions shall, unless the context otherwise requires, have the meaning hereby respectively assigned to them.

‘Union bank of India’ shall mean **THE UNION BANK OF INDIA** (client) having its Regional office at Ongole and includes the client’s representatives, successors and assigns.

‘Site Engineer’ shall mean an Engineer appointed by the Union Bank of India their representative to give instructions to the contractors.

‘The Contractor shall mean the individual or firm or company whether incorporated or not, undertaking the works and shall include legal personal representative of such individual or the composing the firm or company and the permitted assignees of such individual or firms of company.

The expression ‘works’ or ‘work’ shall mean the permanent or temporary work described in the “Scope of work” and / or to be executed in accordance with the contract and includes materials, apparatus, equipment, temporary supports, fittings and things of all kinds to be provided, the obligations of the contractor hereunder and work to be done by the contractor under the contract.

‘Engineer’ shall mean the representative of the Architect/ consultant/ Bank.

‘Drawings’ shall mean the drawings prepared by the Architects and issued by the Engineer and referred to in the specifications and any modifications of such drawings as may be issued by the Engineer from time to time. ‘Contract value shall mean the value of the entire work as stipulated in the letter of acceptance of tender subject to such additions thereto or deductions there from as may be made under the provision herein after contained.

‘Specifications’ shall mean the specifications referred to in the tender and any modifications thereof as may time to time be furnished or approved by the architect/ consultant “Month” means calendar month.

“Week” means seven consecutive days.

“Day” means a calendar day beginning and ending at 00 Hrs and 24 Hrs respectively.

**TENDER BELOW 20 TO 30% of The Estimation Will Not Be Considered For L1.  
Bank Has Right To Accept/Reject As Per Bank Policy Matters.**

Insurance to be taken by the Contractor , 3<sup>rd</sup> party liability , All Risk Insurance Policy ,  
Workmen Compensation

## CLAUSES

### **Total Security Deposit**

Total Security deposit comprise of

- Performance Security Deposit
- Retention Money

#### **a) Earnest Money Deposit:**

The tenderer shall furnish EMD of **Rs. 14,000/-** (Rupees Fourteen Thousand Only) in the form of Demand draft drawn in **favour of Union Bank of India and payable at Ongole** on any Scheduled Bank. No tender shall be considered unless the EMD is so deposited in the required form. No interest shall be paid on this EMD. The EMD of the unsuccessful tenderer shall be refunded soon after the decision to award the contract is taken without interest. The EMD shall stand absolutely forfeited if the tenderer revokes his tender at any time the period when he is required to keep his tender open acceptance by the Union Bank of India after it is accepted by the Union Bank of India the contractor fails to enter into a formal agreement or fails to pay the initial security deposit as stipulated or fails to commence the work within the stipulated time.

#### **Performance Security Deposit.**

Performance Security of 5% to be obtained from the successful bidder. The Performance Security may be furnished in the form of account payee demand draft or online payment. Performance Security will remain valid for a period of sixty days beyond the date of completion of all contractual obligations of the supplier including warranty obligations. EMD will be refunded to the successful bidder on receipt of Performance Security. If the successful bidder desires to adjust the amount of EMD for Performance Security, then balance amount of performance Security will be taken and in such case, EMD will not be returned/refunded to the successful bidder until completion of all such obligations under the contract. Performance Security will be forfeited and credited the Bank's account in the event of breach of contract by the supplier/contractor, in terms of the relevant provision of the contract. Performance Security will be refunded to the supplier/contractor without any interest, after the supplier/contractor duly performs and completes the contract in all respects but not later than 60 days of completion of all such obligations under the contract.

#### **c) Retention Money:**

Besides the Performance Security Deposit as deposited by the contractor in the above said manner, 8% of the bill value will be deducted from respective running bills as security retention. 50% of the total security shall be paid to the contractors along with the final bill payment. The balance 50% would be paid to the contractors after the defects liability period of 12 months provided the contractor has satisfactorily attended to all defects in accordance with the conditions of contract including site clearance.

No interest shall be paid to the amount retained by the Union bank of India security Deposit.

#### **2.0 Language:**

The language in which the contract documents shall be drawn shall be in English.

#### **Errors, omissions and discrepancies:**

In case of errors, omissions and / or disagreement between written and scaled dimensions on the drawings or between the drawings and specifications etc., the following order shall apply.

- i) Between scaled and written dimension (or description) on a drawing, the latter shall be adopted.
- ii) Between the written or shown description or dimensions in the drawings and the corresponding one in the specification the former shall be taken as correct.
- iii) Between written description of the item in the specifications and descriptions in bills of quantities of the same item, the former shall be adopted.
- iv) In case of difference between rates written in figures and words, the rate in words shall prevail.
- v) Between the duplicate/ subsequent copies of the tender, the original tender shall be taken as correct.

#### **4.0 Scope of work:**

The contractor shall carryout complete and maintain the said work in every respect in strictly accordance with this contract and with the directions of and to the satisfaction of the Union Bank of India through the architect/ consultant. The architect/ consultant at the directions of the Union Bank of India from time to time issue further drawings and / or written instructions, details directions and explanations which are hereafter collectively referred to as Architect's/ consultant's instructions in regard to the variation or modification of the design, quality or quantity of work or the addition or omission or substitution of any work. Any discrepancy in the drawings or between the BOQ and / or drawings and / or specifications. The removal from the site of any material brought thereon by the Contractor and any substitution of any other materials therefore the removal and / or re-execution of any work executed by him. The dismissal from the work of any person employed /engaged there upon.

#### **5.0 i) Letter of Acceptance:**

Within the validity period of the tender the Union Bank of India shall issue a letter of acceptance either directly or through the architect by registered post or otherwise depositing at the address of the contractor as given in the tender to enter into a Contract for the execution of the work as per the terms of the tender. The letter of acceptance shall constitute a binding contract between the Union Bank of India and the contractor.

#### **ii) Contract Agreement:**

On receipt of intimation of the acceptance of tender from the Union Bank of India / Architect the successful tenderer shall be bound to implement the contract and within fifteen days thereof he shall sign an agreement in a non-judicial stamp paper of appropriate value.

#### **6.0 Ownership of drawings:**

All drawings, specifications and copies thereof furnished by the Union Bank of India through its architects / consultants are the properties of the Union Bank of India. They are not to be used on other work.

#### **7.0 Detailed drawings and instructions:**

The Union Bank of India through its architects/ consultants shall furnish with reasonable promptness additional instructions by means of drawings or otherwise necessary for the proper execution of the work. All such drawings and instructions shall be consistent with the contract documents, true developments thereof and reasonably inferable there from.

The work shall be executed in conformity therewith and the contractor prepare a detailed program schedule indicating therein the date of start and completion of various activities on receipt of the work order and submit the same to the Union Bank of India through the architect / consultant.

#### **8.0 Copies of agreement:**

Two copies of agreement duly signed by both the parties with the drawings shall be handed over to the contractors.

#### **9.0 Liquidated damages:**

If the contractor fails to maintain the required progress in terms of clause 5.0 of GCC the contracted or extended date or completion without justification in support of the cause of delay, he may be called upon without prejudice to any other right of remedy available under the law to the Union Bank of India on account of such breach to pay a liquidated damages at the rate of 1% of the contract value which subject to a maximum of 10% of the contract value.

#### **10.0 Materials, Appliances and Employees:**

Unless or otherwise specified the contractor shall provide and pay for all materials, labour, water, power, tools, equipment transportation and any other facilities that are required for the satisfactory execution and completion of the work. Unless or otherwise specified all materials shall be new and both workmanship and materials shall be best quality. The contractor shall at all times enforce strict discipline and good order among his employees and shall not employ on the work any unfit person or anyone not skilled in the work assigned to him. Workman whose work or behaviour is found to be unsatisfactory by the Union Bank of India/ architect / consultant he shall be removed from the site immediately.

#### **11.0 Permits, Laws and Regulations:**

Permits and licenses required for the execution of the work shall be obtained by the contractor at his own expenses. The contractor shall give notices and comply with the regulations, laws, and ordinances rules, applicable to the contract. If the contractor observes any discrepancy between the drawings and specifications, he shall promptly notify the Union Bank of India in writing under intimation of the architect / consultant. If the contractor performs any act, which is against the law, rules and regulations he shall meet all the costs arising there from and shall indemnify the Union Bank of India any legal actions arising there from.

#### **12.0 Setting out Work:**

The contractor shall set out the work and shall be responsible for the true and perfect setting out of the same and for the correctness of the positions, levels, dimensions, and alignment of all parts thereof and get it approved by the architect / consultant before proceeding with the work. If at any time any error in this respect shall appear during the progress of the works, irrespective of the fact that the layout had been approved by

the architect / consultant the contractor shall be responsible for the same and shall at his own expenses rectify such error, if so, required to satisfaction of the SBM.

**13.0 Protection of works and property:**

The contractor shall continuously maintain adequate protection. Of all his work from damage and shall protect the Union Bank of India properties from injury or loss arising in connection with contract. He shall make good any such damage, injury, loss, except due to causes beyond his control and due to his fault or negligence.

He shall take adequate care and steps for protection of the adjacent properties. The contractor shall take all precautions for safety and protections of his employees on the works and shall comply with all applicable provisions of Govt. and local bodies safety laws and building codes to prevent accidents, or injuries to persons or property on, about or adjacent to his place of work. The contractor shall take insurance covers as per clause 26.0 at his own cost. The policy may taken in joint names of the contractor and the Union Bank of India and the original policy may be lodged with the Union Bank of India.

**14.0 Inspection of work:**

The **Union Bank of India/ Architect / Consultant** or their representatives shall at all reasonable times have free access to the work site and/ or to the workshop, factories or other places where materials are lying or from where they are obtained and the contractor shall give every facility to the Union Bank of India , Architect / consultant and their representatives necessary for inspection and examination and test of the materials and workmanship. No person unless authorized by the Union Bank of India / Architect / Consultant except the representative of Public authorities shall be allowed on the work at any time. The proposed work either during its construction stage or its completion can also be inspected by the Chief Technical Examiner's organization a wing of Central Vigilance commission.

**15.0 Assignment and subletting.**

The whole of work included in the contract shall be executed the contractor and he shall not directly entrust and engage or indirectly transfer, assign or underlet the contract or any part or share thereof or interest therein without the written consent of the Union Bank of India through the architect and no undertaking shall relieve the contractor from the responsibility of the contractor from active superintendence of the work during its progress.

**16.0 Quality of materials, workmanship & Test.**

All materials and workmanship shall be best of the respective kinds described in the contract and in accordance with Architect / consultant instructions and shall be subject from time to time to such tests as the architect / consultant may direct at the place of manufacture of fabrication or on the site or an approved testing laboratory. The contractor shall provide such assistance, instruments, machinery, labour, and materials as are normally required for examining measuring sampling and testing any material or part of work before incorporation in the work for testing as may be selected and required by the architect / consultant.

#### 17.0 **Obtaining information related to execution of work.**

No claim by the contractor for additional payment shall be entertained which is consequent upon failure on his part to obtain correct information as to any matter affecting the execution of the work nor any misunderstanding or the obtaining incorrect information or the failure to obtain correct information relieve him from any risks or from the entire responsibility for the fulfilment of contract.

#### 18.0 **Contractor's superintendence.**

The contractor shall give necessary personal superintendence during the execution of the works and as long, thereafter, as the Architect / consultant may consider necessary until the expiry of the defects liability period, stated hereto.

#### **Quantities**

- a) The bill of quantities (BOQ) unless or otherwise stated shall be deemed to have been prepared in accordance with the Indian Standard Method of Measurements and quantities. The rate quoted shall remain valid for variation of quantity against individual item to any extent subject to maximum variation of the contract value by 25%. All the amount paid under clause 20, 21 hereof as well as amounts of primer cost and provisional sums, if any, shall be excluded.
- b) **Variation exceeding 25%:** The items of work executed in relation to variation exceeding 25% shall be paid on the basis of provisions of clause 22 (e) hereof.

#### 20.0 **Works to be measured.**

The Architect / Consultant may from time to time intimate to the contractor that he required the work to be measured and the contractor shall forthwith attend or send or qualified representative to assist the Architect in taking such measurements and calculations and to furnish all particulars or to give all assistance required by any of them. Such measurements shall be taken in accordance with the Mode of measurements detailed in the specifications. The representative of the Architect / Consultant shall take joint measurements with the contractor's representative and the measurements shall be entered in the measurement book. The contractor or his authorized representative shall sign all the pages of the measurement book in which the measurements have been recorded in token of his acceptance. All the corrections shall be duly attested by both representatives. No over writings shall be made in the measurement book. Should the contractor not attend or neglect or omit to depute his representative to take measurements then the measurements recorded by the representative of the Architect / Consultant shall be final. All authorized extra work omissions and all variations made shall be included in such measurement.

#### 21.0 **Variations**

No alteration, omission or variation ordered in writing by the Architect / consultant shall vitiate the contract. In case the Union Bank of India / Architect / Consultant thinks proper at any time during the progress of works to make any alteration in, or additions to or omissions from the works or any alteration in the kind or quality of the materials to be used therein, the Architect / Consultant shall give notice thereof in writing to the contractor or shall confirm in within seven days of giving such oral instructions the contractor shall alter to, add to, or omit from as the case may be in accordance with such notice, but the contractor shall not do any work extra to or make any alterations or additions to or omissions from the works or any deviation from any of the provisions

of the contract, stipulations, specifications or contract drawings without previous consent in writing of the Architect / Consultant and the value of such extras, alterations, additions or omissions shall in all cases be determined by the Architect / Consultant and the same shall be added to or deducted from the contract value, as the case may be.

#### **22.0 Valuation of Variations.**

No claim for an extra shall be allowed unless it shall have been executed under the authority of the Architect / Consultant with the concurrence of the Union Bank of India as herein mentioned. Any such extra is herein referred to as authorized extra and shall be made in accordance with the following provisions.

- a) (i) The net rates or prices in the contract shall determine the valuation of the extra work where such extra work is of similar character and executed under similar conditions as the work priced herein.  
  
(ii) Rates for all items, wherever possible should be derived out of the rates given in the priced BOQ.
- b) The net prices of the original tender shall determine the value of the items omitted, provided if omissions do not vary the conditions under which any remaining items of works are carried out, otherwise the prices for the same shall be valued under sub-clause ( c ) hereunder.
- c) Where the extra works are not of similar character and/or executed under similar conditions as aforesaid or where the omissions vary the conditions under which any remaining items or works are carried out, then the contractor shall within 7 days of the receipt of the letter of acceptance inform the Architect / consultant of the rate which he intends to charge for such items of work, duly supported by analysis of the rate or rates claimed and the Architect / consultant shall fix such rate or prices as in the circumstances in his opinion are reasonable and proper, based on the market rate.
- d) Where extra work cannot be properly measured or valued the contractor shall be allowed day work prices at the net rates stated in the tender of the BOQ or, if not, so stated then in accordance with the local day work rates and wages for the district; provided that in either case, vouchers specifying the daily time (and if required by the Architect / Consultant) the workman's name and materials employed be delivered for verifications to the Architect / consultant at or before the end of the week following that in which the work has been executed.
- e) It is further clarified that for all such authorized extra items where rates cannot be derived from the tender, the Contractor shall submit rates duly supported by rate analysis worked on the "market rate basis" for material, labour, hire / running charges of equipment and wastages etc. plus 15% towards establishment charges, contractor's overheads and profit. Such items shall not be eligible for escalation.

#### **23.0 Final Measurement.**

The measurement and valuation in respect of the contract shall be completed within three months of the virtual completion of the work.

#### **24.0 Virtual completion certificate (VCC)**

On successful completion of entire works covered by the contract to the full satisfaction of the Union Bank of India, the contractor shall ensure that the following works have been completed to the satisfaction of the Union Bank of India.



- a) Clear the site of all scaffolding, wiring, pipes, surplus materials, contractor's labour, equipment and machinery.
- b) Demolish, dismantle and remove the contractor's site office, temporary works, structures including labour sheds/ camps and constructions and other items and things whatsoever brought upon or erected at the site or any land allotted to the contractor by the Union Bank of India and not incorporated in the permanent works.
- c) Remove all rubbish, debris etc. from the site and the land allotted to the contractor by the Union Bank of India and shall clear, level and dress, compact the site as required by the SBM.
- d) Shall put the Union Bank of India in undisputed custody and possession of the site and all land allotted by the **Union Bank of India**.
- e) Shall hand over the work in a peaceful manner to the Union Bank of India.
- f) All defects / imperfections have been attended and rectified as pointed out by the Union Bank of India to the full satisfaction of Union Bank of India  
Upon the satisfactory fulfilment by the contractor as stated above, the contractor shall be entitled to apply to the Architect / consultant is satisfied of the completion of the work. Relative to which the completion certificate has been sought, the Architect / consultant shall within Sixteen (16) days of the receipt of the application for virtual completion certificate, issue a VCC in respect of the work for which the VCC has been applied.

This issuance of a VCC shall be without prejudice to the Union Bank of India rights and contractor's liabilities under the contract including the contractor's liability for defects liability period nor shall the issuance of VCC in respect of the works or work at any site be construed as a waiver of any right or claim of the Union Bank of India against the contractor in respect of works or work at the site and in respect of which the VCC has been issued.

#### 25.0 **Work by other agencies.**

The Union Bank of India / Architect / consultant reserves the rights to use premises and any portion of the site for execution of any work not included in the scope of this contract which if may desire to have carried out by other persons simultaneously and the contractor shall not only allow but also extend reasonable facilities for the execution of such work. The contractor however shall not be required to provide any plant or material for the execution of such work except by special arrangement with the Union Bank of India. Such work shall be carried out in such manner as not to impede the progress of the works included in the contract.

#### 26.0 **Damage to persons and property**

The contractor shall, except if and so far as the contract provides otherwise indemnify the Union Bank of India against all losses and claims in respect of injuries or damages to any person or material or physical damage to any property whatsoever which may arise out of or in consequence of the execution and maintenance of the works and against all claims proceedings, damages, costs, charges and expenses whatsoever in respect of or in relation thereto except ant compensation of damages for or with respect to:

- a) The permanent use or occupation of land by or any part thereof.
- b) The right of **Union Bank of India** to execute the works or any part thereof on, over, under, in or through any lands.

c) Injuries or damages to persons or properties, which are unavoidable result of the execution or maintenance of the works in accordance with the contract.

d) Injuries or damage to persons or property resulting from any act or neglect of the Union Bank of India their agents, employees or other contractors not being employed by the contractor or for or in respect of any claims, proceedings, damages, costs, charges and expenses in respect thereof or in relation thereto or where the injury or damage was contributed to by the contractor, his servants or agents such part of the compensation as may be just and equitable having regard to the extent of the responsibility of **Union Bank of India**, their employees, or agents or other employees, or agents or other contractors for the damage or injury.

#### **Contractor to indemnify Union Bank of India**

The contractor shall indemnify the Union Bank of India against all claims, proceedings, damages, costs, charges and expenses in respect of the matters referred to in the provision sub-clause 26.2 of this clause.

#### **27 Contractor's superintendence**

The contractor shall fully indemnify and keep indemnified the Union Bank of India against any action, claim, or proceeding relating to infringement or use of any patent or design or any alleged patent or design rights and shall pay any royalties which may be payable in respect of any article or part thereof included in the contract. In the event of any claim made under or action brought against Union Bank of India in respect of such matters as aforesaid the contractor shall be immediately notified thereof and the contractor shall be at liberty, at his own expenses to settle any dispute or to conduct any litigation that may arise there from, provided that the contractor shall not be liable to indemnify the Union Bank of India if the infringement of the patent or design or any alleged patent or design right is the direct result of an order passed by the Architect / consultant in this behalf.

#### **28 Accident or Injury to workman:**

The **Union Bank of India** shall not be liable for or in respect of any damages or compensation payable at law in respect or in consequence of any accident or injury to any workmen or other person in the employment of the contractor or any sub-contractor, save and except an accident or injury resulting from any act or default of the Union Bank of India or their agents, or employees. The contractor shall indemnify and keep indemnified Union Bank of India against all such damages and compensation, save and except as aforesaid, and against all claims, proceedings, costs charges and expenses whatsoever in respect thereof or in relation thereto.

#### **29.0 Commencement of Works:**

The date of commencement of the work will be reckoned as the date of handing over site or fifteen days from the date of issue of letter of acceptance of the tender by the Union Bank of India whichever is later.

#### **30.0 Time for completion**

Time is essence of the contract and shall be strictly observed by the contractor. The entire work shall be completed within a period of **30 (Thirty Days)** days from the date of commencement. If required in the contract or as directed by the Architect /consultant. The contractor shall complete certain portions of work before completion

of the entire work. However the completion date shall be reckoned as the date by which the whole work is completed as per the terms of the contract.

**31.0 Extension of time.**

If, in the opinion of the Architect / consultant, the work be delayed for reasons beyond the control of the contractor, the Architect / consultant may submit a recommendation to the Union Bank of India to grant a fair and reasonable extension of time for completion of work as per the terms of contract. If the contractor needs an extension of time for the completion of work or if the completion of work is likely to be delayed for any reasons beyond the due date of completion as stipulated in the contract, the contractor shall apply to the Union Bank of India through the Architect / Consultant in writing at least 10 Days before the expiry of the scheduled time and while applying for extension of time he shall furnish the reasons in detail and his justification if any, for the delays. The architect / consultant shall submit their recommendations to the Union Bank of India in the prescribed format for granting extension of time. While granting extension of time the contractor shall be informed the period extended time, which will quality for levy of liquidated damages. For the balance period in excess of original stipulated period and duly sanctioned extension of time by the Union Bank of India the provision of liquidated damages as stated under clause 9.0 shall become applicable. Further the contract shall remain in force even for the period beyond the due date of completion irrespective whether the extension is granted or not.

**32.0 Rate of progress.**

Whole of the materials, plant and labour to be provided by the contractor and the mode, manner and speed of execution and maintenance of the works are to be of a kind and conducted in a manner to the satisfaction of the Architect / consultant should the rate of progress of the work or any part thereof be at any time be in the opinion of the Architect / consultant too slow to ensure the completion of the whole of the work by the prescribed time or extended time for completion the Architect / consultant shall thereupon take such steps as considered necessary by the Architect / consultant to expedite progress so as to complete the works by the prescribed time or extended time. Such communications from the Architect / consultant neither shall relieve the contractor from fulfilling obligations under the contract nor he will be entitled to raise any claims arising out of such directions.

**33.0 Work during nights and holidays.**

Subject to any provision to the contrary contained in the contract no permanent work shall save as herein provided be carried on during the night or on holidays without the permission in writing of the Architect / consultant, save when the work is unavoidable or absolutely necessary for the saving of life of property or for the safety of the work in which case the contractor shall immediately advise the Architect / consultant. However the provisions of the clause shall not be applicable in the case of any work which becomes essential to carry by rotary or double shifts in order to achieve the progress and quality of the part of the works being technically required / continued with the prior approval of the Architect / consultant at no extra cost to the Union Bank of India.

All work at night after obtaining approval from competent authorities shall be carried out without unreasonable noise and disturbance.

**34.0 No compensation or restrictions of work.**

If at any time after acceptance of the tender **Union Bank of India** shall decide to

abandon or reduce the scope of work for any reason whatsoever and hence not required the whole or any part of the work to be carried out. The Architect / consultant shall give notice in writing to that effect to the contractor and the contractor shall act accordingly. In the matter. The contractor shall have no claim to any payment of compensation or otherwise whatsoever, on account of any profit or advantage which he might have derived from the execution of the work fully but which he did not derive in consequence of the foreclosure of the whole or part of the work. Provided that the contractor shall be paid the charges on the cartage only of materials actually and bonafide brought to the work by the contractor and rendered surplus as a result of the abandonment, curtailment of the work or any portion thereof and then taken back by the contractor, provided however that the Architect / Consultant shall have in such cases the option of taking over all or any such materials at their purchase price or a local current rate whichever is less.

“In case of such stores having been issued from **Union Bank of India** stores and returned by the contractor to stores, credit shall be given to him at the rates not exceeding those at which were originally issued to the contractor after taking into consideration and deduction for claims on account of any deterioration or damage while in the custody of the contractor and in this respect the decision of Architect / consultant shall be final.

### 35.0 **Suspension of work.**

i) The contractor shall, on receipt of the order in writing of the Architect / consultant (whose decision shall be final and binding on the contractor) suspend the progress of works or any part thereof for such time and in such manner as Architect / consultant may consider necessary so as not to cause any damage or injury to the work already done or endanger the safety thereof for any of following reasons.

### 38.0 **Certificate of payment.**

The contractor shall be entitled under the certificates to be issued by the Bank's Engineer/ Architect / consultant to the contractor within 10 working days from the date to certificate to the payment from Union Bank of India from time to time. The Union Bank of India shall recover the statutory recoveries other dues including the retention amount from the certificate of payment.

Provided always that the issue of any certificate by the Architect / consultant during the progress of works or completion shall not have effect as certificate of satisfaction or relieve the contractor from his liability under clause.

The Architect / consultant shall have power to withhold the certificate if the work or any part thereof is not carried out to their satisfaction.

The Architect / consultant may by any certificate make any corrections required in previous certificate.

The Union Bank of India shall modify the certificate of payment as issued by the architect / consultant from time to time while making the payment.

The contractor shall submit interim bills only after taking actual measurements and properly recorded in the M books.

The contractor shall not submit interim bills when the approximate value of work done by him is not less than **Rs. 7,00,000/- (Rupees Seven lakhs Only)** and the **minimum interval between two such bills shall be 10 days.**

The final bill may be submitted by contractor within a period of one month from the date of virtual completion and Architect / consultant shall issue the certificate of payment within a period of two months. The Union Bank of India shall pay the amount within a period of three months from the date of issue of certificate provided there is no dispute in respect of rates and quantities.

The contractor shall submit the interim bills in the prescribed format with all details

#### **39.0 Method of measurement**

Unless otherwise mentioned in the schedule of quantities or in mode of measurement, the measurement will be on the net quantities or work produced in accordance with up to date. Rules laid down by the Bureau of Indian Standards. In the event any dispute / disagreement the decision of the Architect / consultant shall be final and binding on the contractor.

#### **40.0 Maintenance of registers**

The contractor shall maintain the following registers as per the enclosed proforma at site of work and should produce the same for inspection of Union Bank of India / architect / consultant whenever desired by them. The contractor shall also maintain the records / registers as required by the local authorities / Govt. from time to time.

Register for hindrance to work

Register for running account bill

Register for labour

#### **41.0 Force majeure**

Neither contractor nor Union Bank of India shall be considered in default in performance of their obligations if such performance is prevented or delayed by events such as but not to war, hostilities revolution, riots, civil commotion, strikes, lockout, conflagrations, epidemics, accidents, fire, storms, floods, droughts, earthquakes or ordinances or any act of god or for any other cause beyond the reasonable control of the party affected or prevented or delayed. However, a notice is required to be given within 30 days from the happening of the event with complete details, to the other party to the contract, if it is not possible to serve a notice, within the shortest possible period without delay.

As soon as the cause of force majeure has been removed the party whose ability to perform its obligations has been affected, shall notify the other of such cessation and the actual delay incurred in such affected activity adducing necessary evidence in support thereof.

From the date of occurrence of a case of force majeure obligations of the party affected shall be suspended during the continuance of any inability so caused. With the cause itself and inability resulting there from having been removed, the agreed time of completion of the respective obligations under this agreement shall stand extended by a period equal to the period of delay occasioned by such events.

Should one or both parties be prevented from fulfilling the contractual obligations by a state of force majeure lasting to a period of 6 months or more the two parties shall each other to decide regarding the future execution of this agreement.

#### 42.0 Local laws, Acts, Regulations:

The contractor shall strictly adhere to all prevailing labour laws inclusive of contract labour (regulation and abolition act of 1970) and other safety regulations. The contractor shall comply with the provision of all labour legislation including the latest requirements of all the Acts, laws, any other regulations that are applicable to the execution of the project.

- i) Minimum wages Act 1948 (Amended)
- ii) Payment of wages Act 1936 (Amended)
- iii) Workmen's compensation Act 1923 (Amended)
- iv) Contract labour regulation and abolition act 1970 and central rules 1971 (Amended)
- v) Apprentice act 1961 (Amended)
- vi) Industrial employment (standing order) Act 1946 (Amended)
- vii) Personal injuries (Compensation insurance) act 1963 and any other modifications
  
- viii) Employees provident fund and miscellaneous provisions Act 1952 and amendment thereof
- ix) Shop and establishment act
- x) Any other act or enactment relating thereto, and rules framed there under from time to time.

#### 43.0 Accidents

The contractor shall immediately on occurrence of any accident at or about the site or in connection with the execution of the work report such accident to the architect / consultant. The contractor shall also such report immediately to the competent authority whenever such report is required to be lodged by the law and take appropriate actions thereof.

**LIST OF APPROVED MANUFACTURERS / NATURAL SOURCES OF MATERIALS TO BE USED IN  
THE INTERIOR WORKS SUBJECT TO THE APPROVAL OF SAMPLES BY THE ARCHITECT  
CARPENTARY / WOOD WORKS:**

S. No.	Material Name	Brand Manufacturer
1.	Plywood - BWR 303 Ply	Greenply / Century / Truwood / Hicon
2.	Laminate - Confirming to IS: 2045-1995	Greenlam / Archid / Bravia Decolite / Formica / Royal Touche
3.	Glass	Modifloat / Asahifloat / Saint Gobain
4.	Hardware	Efficient Gadgets / Earl behari (EBCO) Hardwin / Etalica / Jyoti
5.	Flush door - Confirming to IS: 2202 (Part-1) - 1991	Greenply / Egg wood / Kutty or approved equivalent
6.	Teak wood	Medium teak wood or approved by the consultant
7.	GI support system for false ceiling	Rondo / BMS or approved equivalent
8.	GI dry wall partition system	Rondo / BMS or approved equivalent
9.	Plaster boards	Boral, India Gypsum or approved equivalent
10.	Soft board	Jolly board of approved equivalent
11.	Screws	GKW nettlefold or approved equivalent
12.	Adhesives	Movicol / Fevicol SH / Araldite or approved equivalent
13.	Paint	Asian / Dulux or approved equivalent
14.	Floor spring / Door closer	Everite, Ebco or approved equivalent
15.	Textured paint	Spectrum or approved equivalent
16.	Vinyl flooring	Armstrong or approved equivalent
17.	Vitrified flooring	Haveen / Granamite / Johnson
18.	Venation blinds	MAC / Vista
19.	False ceiling	Daiken

STANDARDIZATION OF INTERIOR AMBIENCE OF PREMISES OF OUR BRANCHES

Uniform colour code for lamination etc, as follows:

Colour code	The base colour for all furniture and fixtures (including storage, low - and full - height partition, tables, counters, etc. shall be of white colour.
	The top runner for glass partitions, top and bottom ends of counters and low - height partitions shall be 5 - inch strips of blue and red in proportion of 3:1 (i.e. top - blue and bottom - red).
Lamination, brand and shade	
	. Brand . . . 'Signature' . White . . . 101 MT (Noble white) . Blue . . . 208 SF (Bristol) . Red . . . 231 SF (Deep Spice) . Table - top . . . White Cedar shade laminate

NOTE: The contractor shall use only above mentioned material or equivalent make to be approved by the consultant. All other materials shall confirm to the specifications laid down. The tenderer shall take this into account while tendering rates / prices.



**Consultants Firoz Ahmed**  
Mehndipatnam, Hyderabad -28

**PROPOSED INTERIOR FURNISHING WORK FOR INKOLLU BRANCH & ATM PREMISES,  
UNION BANK OF INDIA AT REGIONAL OFFICE, ONGOLE, ANDHRA PRADESH STATE.**

<b>Sr.No</b>	<b>Particulars of works</b>	<b>Amount</b>
<b>1</b>	<b>INTERIOR FURNISHING WORKS</b>	<b>Rs.</b>
<b>2</b>	<b>IF ANY DISCOUNT =</b>	<b>Rs.</b>
<b>3</b>	<b>TOTAL (1-2) =</b>	<b>Rs.</b>
<b>4</b>	<b>GST-18% =</b>	<b>RS.</b>
<b>5</b>	<b>GRAND TOTAL (3+4) =</b>	<b>RS.</b>

S.No.	Item	Item Code	Quantity	Unit	Rate	Amount (Rs.P)
<b>A</b>	<b>INTERIOR FURNISHING WORK:</b>					
<b>1</b>	Providing and fixing main <b>ENTRANCE DOOR and ENTRANCE PARTITION</b> in beach wood framed glazed door frame of size 4"X3" beach wood glazed door shutter using 12mm thk etched Modi float glass /approved make with UBI Logo of 9" dia engraved design border of 8mm thk and having 6"X1.65" (150mmX40mm) top & side rails, bottom with 8"X1.65" (200mmx40mm) of good quality beach wood & topped with decorative beach wood beading and finished the the same best melamine polish of desired shape & colour with all necessary accessories such as floor springs of dorma make, brushed SS handles (SU12PSS of dorset make of silver bronze finish) fixed to the doors inside & out side, Godrej Mortice lock of brass finish, etc. UNOIN BANK logo to be etched on glass as directed by Bank / Architect. complete as shown in drawing	MD	101.00	Sft		
<b>2</b>	Providing and fixing <b>FULL HEIGHT PARTITION with GLASS</b> in double skin of 9mm thk.BWR 303 grade ply with 1.0mm thk shell finish laminate on both sides fixed to natural melamine polished Beach woo bottom, middle and top rail of 3" x 2" and concealed Salwood verticals of 2" x 2" at not more than 4'-0" apart including fitting door frame where indicated with beach wood frame of 4" x 2" complete as shown in drawing. shall be of natural melamine polished beach wood, above 3'-0" with 6mm plain float glass with etching fixed to 2"x3" beach wood Vertical/ horizontals and 12mmx12mm BW beading, all in natural melamine mate polished, incl. fitting door frame where indicated with beach wood frame of 4" x 2" complete as shown in drawing. (Verticals to go upto the RCC roof for support, but measurement rate shall be made only upto the false ceiling only and shall not incl. the door shutter which is a seperate item).					
	As above with 6mm plain float glass with etching as per design..	FHP(G)	163.00	Sft		
<b>3</b>	Providing and fixing <b>FULL HEIGHT PARTITION (Solid)</b> in double skin of 9mm thk. BWR 303 grade ply with 1.0mm thk shell finish laminate on both sides fixed to natural melamine polished Beach wood bottom, middle and top rail of 3" x 2" and concealed Salwood verticals of 2" x 2" at not more than 4'-0" apart including fitting door frame where indicated with beach wood frame of 4" x 2", complete as shown in drawing. (Verticals to go upto the RCC roof for support, but measurement rate shall be made only upto the false ceiling only and shall not incl. the door shutter which is a seperate item).	FHP	245.00	Sft		
<b>4</b>	<b>LOW HEIGHT with DOUBLE SKIN (4'-3" ht.),as per 2 above,</b> with wood based Assam / Andaman teak wood / equivalent solid wood of 50mm x 50mm (2" x2") verticals @ 600mm to 900 mm (2'-0" to 3'-0" ) intervals spacing should not be more than 600mm (2'-0") intervals) wit the skin on both sides made up of 9mm BWR ply wood finish with 1.0mm laminates up to 3'-0" ht & above that 14"ht 6mm thk etched glass fixed to 2"x3" beach wood Vertical/ horizontals and 12mmx12mm BW beading, all in natural melamine mate polished Complete as shown in drawing.	LHP	115.00	Sft		

5	Providing and fixing full height <b>CASH COUNTER PARTITION</b> (Front) as in 2 above but with 12mm thk plain float glass with hole cutting and grinding, corner verticals of natural melamine polished beach wood as per drawing and writing platform of 18mm thk black polished granite slab with edge rounding fixed on 18mm BWR 3030 ply with 1.0 mm thk. shell finish laminate, complete as shown in the drawing. (Verticals to go upto the RCC roof for support, but measurement rate shall be made only upto the false ceiling only and shall not incl. the door shutter which is a seperate item).	CCP	273.00	Sft		
6	Providing and fixing <b>MANAGER TABLE (6'-6"X 3'-0")</b> as per shape shown in drawing, <b>with side table and 2no.drawer unit</b> in natural melamine polished TW frame of 3"x 1.5" with 18mm thick BWR 303 ply verticals and horizontals with 1.0mm thk shell finish laminate, 12mm thk plain glass on table top as per shape, with TW polished edge beading to all exposed edges of ply, incl. all approved accesories like drawer and keyboard sliders, locks, handles etc. with all internal surfaces of the table to be painted with two coats of synthetic enamel paint on plywood after one coat of primer, complete as shown in the drawing.	MT	1.00	No		
7	<b>FRONT/ BACK OFFICER TABLES (5'-0"X 2'-6") with side table</b> :Officer counter table (curve / stright)of 5'-0" length as per shape shown in drawing, made out of 18 mm 303l ply with edges fixed with 12mm teak wooden lipping, having clerical table top 2'-6" from the ground level & 2'-9" clear top width, with 18mm thk.commercial ply with 1mm thk. laminate, as per shape and size, Each unit shall be provided with a sliding key board tray 2'-3" of wide with sliders, cupboard below the drawer with locking arrangements aluminum handle, brass hinges etc the front back & top surface shall be laminated with 1.0mm thick approved laminate.The internal surface shall be painted with to coats of enamel paint (VANILLACREAM, CODE -3229) of Asian paints, over a coat of primer. Provision for c.p.u stand 1'-0" x2'-0" & footrest of size75mmx 38mm shall be made at the bottom. Wire manager shall be provided at the corner of the counter top. All exposed edges of the block shall be provided with teak wooden beading (3"x1"front side and 1"x 3/4" inner side) and polishing done etc. complete as shown in drawing.	OT	3.00	Nos.		
	a) CLERICAL / OFFICER (5'-0"X 2'-6") with out side table but with Drawer unit.	OT	6	Nos.		
8	Providing and fixing <b>CASH TABLE TOPS (5'-0"X3'-0", side table of 3'-0"X1'-3")</b> and Keyboard to be fixed for every cabin, in 18mm thk. marine comercial 303ply horizontals above in 20mm thk. black polished granite with edge grinding at nosing done at the corner surfaces fixed on top, front edges of ply to be 2" x 1" thk. TW frame on the outside, polished (1"x 3/4") teak wood moulding / beading to all exposed edges of ply, all internal exposed surfaces of the table to be painted with two coats of synthetic enamel paint on plywood after one coat of primar, complete as shown in drawing, Complete as shown in drawing.	C.T	1.00	Nos		
9	Front <b>RUNING GLASS FRONT above front counter</b> tables (1'-3" ht.) of 12mm thk <b>glass</b> with edge rounding and this is fixed to the 3"dia TW pillars / side partition with coping on the top at the every edge of the table. complete as shown in drawing.	RG	27.00	Rft		

10	Providing and fixing <b>GENERAL CUPBOARDS</b> in 18mm thk BWP ply verticals and horizontals with 18mm thk BWP ply shelves with battened shutter in 12mm thk BWP ply with 1.0mm thk shell finish laminate on all external exposed surfaces with shutters fixed with auto closing hinges at not more than 2'-0" apart inclusive all approved accessories like handles, cupboard locks, tower bolts etc., complete as shown in the drawing. All internal exposed ply surfaces to be painted with two coats of synthetic enamel paint on lappam finished plywood after one coat of primer and all exposed edges of ply to be fixed with TW beading. (Measurement will be made on elevation area of cupboard irrespective of depth) (Some Qty Branch)	GC	235.00	Sft		
11	<b>FALSE CEILING</b> (As per Design) : Provided & fixing with Indian <b>gypsum</b> or equivalent suspended false ceiling (in any shape as shown in drawing) which includes providing and fixing G.I perimeter channels of 0.55mm thk having one flange of 20mm & another flange of 30mm & a web of 27mm along the perimeter of the ceiling, screw fixed to the brick wall with the help of nylon sleeves & screws, at 610 mm centers. as per manufacturers spec.s, taping of joints and finishing. finally the board are to be jointed and finished so as have a flush lock which includes filling & finishing tapered square edges of the boards with jointing compound, paper tape and & two coats of primer suitable for gypboard & 2 coats of emulsion paint with putty after appropriate surface preparation, of approved shade and colour by the bank / consultant. complete as shown in drawing.	FS	721.00	Sft		
12	<b>FALSE CEILING (GRID)</b> : The grid false ceiling shall be provided in the Banking Hall, Manager's etc. Refer drwgs. No. 1-4-8. the ceiling height and level shall be provided at the perimeter. The minimum height of the ceiling cavity should be 100mm. All service fittings integrated within the suspended ceiling must be independently supported from the ceiling grid by a structure designed for the purpose Ceiling tiles: shall be armstrong fine figured classic lite RH99 of 16mm thickness. Suspension system: shall be of armstrong trulok silhouette reveal profile grid system with 15mm flanges incorporating 3mm central recess in global white with black reveal. silhouette main runners and cross tees to have mitred ends and "birdsmouth" notches to provide mitred cruciform junctions.	GD	676.00	Sft		
13	Providing and fixing <b>DRAWER UNIT (1'-2"X1'-6"X2'-6"ht.)</b> in 18mm thick BWR ply, for drawers verticals and horizontals with 1.0mm thk shell finish laminate on all visable outer surfaces with drawer slides incl. all accssories such as handles, auto closing hinges, single key locking system for drawers, complete as shown in the drawing. All exposed ply surfaces to be painted with two coats of synthetic enamel paint on plywood after one coat of primer.	DU	1.00	Nos.		
14	Providing and fixing <b>WRITING TABLE (3'-0"x1'-3")</b> in 18mm thick BWR ply verticals and horizontals with 1.0mm thk shell finish laminate towards exposed side, with 6mm thk plain glass for partition complete as shown in the drawing. All exposed ply surfaces to be painted with two coats of synthetic enamel paint on plywood after one coat of primer.	WT	1.00	Nos.		

15	<b>Asst Table/ Sub Staff/ Printer &amp; Lunch (1'-6" Wide)</b> : The counter shall have 19mm BWR boarer free ISI marked ply finished with 1.00mm laminate of approved shade. The top shall be supported brackets. The unit shall be finished with 1.00mm thick laminate of approved shade on all exposed sides and inner sides shall be finished with enamel paint. footrest shall be provided.	AT	12.00	Sft		
16	Providing and fixing water proof solid core <b>FLUSH DOORS</b> shutters 35mm thk (TW wood beading of 0.5" x 1.25" to be provided all around) of approved make as per ISI specifications and 1mm thk shell finish laminate on both sides with vision hole cutting with 6mm thk plain glass as indicated. The shutter shall be fixed to existing partition frame work, necessary hardware fittings like brass butt hinges, door closers, mortice locks, tower bolts, handles etc. of approved make, including all incidental and operational charges etc., complete.	FD	147.00	Sft		
17	Providing and fixing 12 mm th. <b>SOFT BOARD</b> on 12mm th. BWR 303 ply with cloth covering of not less than Rs.250/- per metre, complete incl. painting the rear surface of ply with two coats of synthetic enamel paint and providing TW beading all around.	SB	16.00	Sft		
18	Providing and fixing <b>WALL PANELLING</b> in any shape to columns and walls where indicated with 8mm thk BWR 303 ply fixed to 1" x 2" salwood verticals and horizontals spaced not more than 2'-0" apart in both directions with 1mm thk shell finish laminate upto a height of 3'-6" / up to ceiling, complete as shown in the drawing.	WP	233.00	Sft		
19	<b>VERTICAL VENETION BLINDS:</b> Providing and fixing 100mm wide vertical blinds of mac make of approved range with louver made of polyester base fabric and providing with guardian tilter wand cord accessories like head channel, end control unit, tilt rod, tilter chain, carrier, space, bottom mechansm, cord, cord weight, instslation, etc; of approved colour and texture. complete as per Bank / Architect direction.	VB	60.00	Sft		
20	<b>Painting to walls &amp; ceiling with lappam</b> in two coats of Acrylic emulsion paint after appropriate surface preparation of one coat of primer.	PWL	2233.00	Sft		
21	<b>Painting to walls and ceiling</b> with out lappam in two coats of Acrylic emulsion paint after appropriate surface preparation of primer.	PWOL	2010.00	Sft		
22	Providing and fixing <b>CHECK DROP/ SUGGESION BOX (1'-2"X1'-2"X1'-6"ht.)</b> in 18mm thick commercial ply, for verticals and horizontals with 1.0mm thk shell finish laminate on all visable outer surfaces with drawer slides incl. all accssories such as handles, auto closing hinges, single key locking system for drawers, complete as shown in the drawing. All exposed ply surfaces to be painted with two coats of synthetic enamel paint on plywood after one coat of primer.	CB	1.00	Nos.		

23	Providing and fixing <b>Covering to Rolling Shutter</b> and shutters for covering electrical panel board, etc., with 18mm 303 ply with 1mm thick shell finish laminate of approved shade and make including painting of inside with primer and two coats of synthetic enamel paint, and providing teak wood beading to all exposed edges including all accessories hinges, handles, ballcatches, etc., complete.	CRS	72.00	Sft		
24	<b>Painting to Window/ Ventilator/ Shutter</b> in two coats of synthetic enamel paint after appropriate surface preparation of one coat of primer.		245.00	Sft		
25	<b>ALLUMINIUM GRILL FOR CASH CABIN TOP</b>	AL.G	106.00	Sft		
<b>A</b>	<b>TOTAL AMOUNT FOR BRANCH INTERIOR WORK:</b>					
	<b>Rupees Six lakhs fifty four thousand five hundred fifty two only.</b>					
<b>B</b>	<b>INTERIOR FURNISHING (For ATM WORK)</b>					
1	Providing and fixing main <b>ENTRANCE DOOR and ENTRANCE PARTITION</b> in beach wood framed glazed door frame of size 4"X3" beach wood glazed door shutter using 12mm thk etched Modi float glass /approved make with UBI Logo of 9" dia engraved design border of 8mm thk and having 6"X1.65" (150mmX40mm) top & side rails, bottom with 8"X1.65" (200mmx40mm) of good quality beach wood & topped with decorative beach wood beading and finished the the same best melamine polish of desired shape & colour with all necessary accessories such as floor springs of dorma make, brushed SS handles (SU12PSS of dorset make of silver bronze finish) fixed to the doors inside & out side, Godrej Mortice lock of brass finish, etc. UNOIN BANK logo to be etched on glass as directed by Bank / Architect. complete as shown in drawing	MD	83.00	Sft		
2	<b>FALSE CEILING (GRID)</b> : The grid false ceiling shall be provided in the Banking Hall, Manager's etc. Refer drwgs. No. 1-4-8. the ceiling height and level shall be provided at the perimeter. The minimum height of the ceiling cavity should be 100mm. All service fittings integrated within the suspended ceiling must be independently supported from the ceiling grid by a structure designed for the purpose Ceiling tiles: shall be armstrong fine figured classic lite RH99 of 16mm thickness. Suspension system: shall be of armstrong trulok silhouette reveal profile grid system with 15mm flanges incorporating 3mm central recess in global white with black reveal. silhouette main runners and cross tees to have mitred ends and "birdsmouth" notches to provide mitred cruciform junctions.	GD	50.00	Sft		
3	Providing and fixing <b>WALL PANELLING</b> in any shape to walls where indicated with 9mm thk 303l ply fixed to 1" x 2" salwood verticals and horizontals spaced not more than 2'-0" apart in both directions with 1mm thk shell finish laminate upto ceiling height, complete as shown in the drawing.	WP				
a	With plain laminate(as per bank specified colour)		201.00	Sft		

4	Providing and fixing <b>Covering to Rolling Shutter</b> and shutters for covering electrical panel board, etc., with 18mm 303 ply with 1mm thick shell finish laminate of approved shade and make including painting of inside with primer and two coats of synthetic enamel paint, and providing teak wood beading to all exposed edges including all accessories hinges, handles, ballcatches, etc., complete.	CRS	48.00	Sft		
5	<b>Painting to walls &amp; ceiling with lappam</b> in two coats of Acrylic emulsion paint after appropriate surface preparation of one coat of primer.	PWL	50.00	Sft		
6	<b>Painting to walls and ceiling</b> with out lappam in two coats of Acrylic emulsion paint after appropriate surface preparation of primer.	PWOL	0.00	Sft		
7	<b>Painting to Window/ Ventilator/ Shutter</b> in two coats of synthatic enamil paint after appropriate surface preparation of one coat of primer.		165.00	Sft		
<b>B</b>	<b>TOTAL AMOUNT FOR ATM INTERIOR WORK :</b>					
<b>**</b>	<b>Grand Total For Branch and ATM Interior Works (A+B) :</b>					
	<b>Rupees Twelve lakhs thirty eight thousand seven hundred thirty three only.</b>					
	<b>GST EXTRA</b>					

## FORM OF AGREEMENT

ARTICLES of AGREEMENT made this \_\_\_\_\_ day of \_\_\_\_\_ year 2024 between,

The Asst General Manager, Union Bank of India, REGIONAL OFFICE, ONGOLE. (Hereinafter referred to as the “Employer /Owner” which expression shall, unless excluded by or repugnant to the context, includes its successors and assigns) of the ONE PART and \_\_\_\_\_ of \_\_\_\_\_ (Hereinafter referred to as “Contractor” unless excluded by or repugnant to the context, includes its successors and assigns) of the OTHER PART.

WHEREAS the Employer intends to carry out Interior Furnishing works of UNION BANK OF INDIA, INKOLLU BRANCH & ATM PREMISES, REGIONAL OFFICE, ONGOLE. (Herein referred to as “Project”). AND WHEREAS the Employer in order to effectively carry out the said works has engaged M/s Firoz Ahmed, 13-6-436/a/33, 2nd Floor, 301, Lakshmi Apartment, Lakshmi Nagar, Pillar no.68, Mehndipatnam, Hyderabad – 500 028. Cell: 98481 49737. (Hereinafter referred to as “Architects”) to prepare plans, drawings and specifications describing the works to be executed by the contractors, namely, Furnishing etc. for the project, to open tenders received at the office of the Employer, to scrutinize and recommend to the Employer the name(s) of the Contractor(s) from whom tenders were received and recommended to the Employer for the issue of work order to the contractor.

AND WHEREAS for the purpose of the said project, the Employer invited sealed tenders from empaneled contractors of the Ongole Region vide his Notice Inviting Tender (NO. \_\_\_\_\_ dated. \_\_\_\_\_).

WHEREAS the contractor submitted his Tender Documents containing General Notes, General Conditions of the Contract, Technical Specifications and Schedule of Quantities etc. for the works, prepared with the assistance of Consultants (Hereinafter collectively referred to as the “said conditions”), duly signed on each page as a token of his acceptance of the same, along with requisite Earnest Money Deposit of Rs. \_\_\_\_\_ (Copy enclosed Vide Annexure-1).

AND WHEREAS out of the Tenders received, the Tender of the contractor was found to be most suitable for the project.

AND WHEREAS the Employer/Architect has accordingly issued the work order (NO. \_\_\_\_\_ dt. \_\_\_\_\_) to the contractor subject to his furnishing the requisite Security Deposit (Copy enclosed Vide Annexure-II).

AND WHEREAS the Contractor has accepted the aforesaid Work Order vide his letter of acceptance NO. \_\_\_\_\_ dt. \_\_\_\_\_ (Copy enclosed Vide Annexure III) and has also deposited with the Employer a sum of Rs. \_\_\_\_\_ which with the Earnest Money of Rs. \_\_\_\_\_ forms the requisite Security Deposit @ 1 % of the accepted Tender Value of Rs. \_\_\_\_\_.

AND WHEREAS the Employer has caused the plans, drawings, specifications, schedule of quantities etc. relating to the project at the work site at to be issued to the Contractor.

NOW, therefore, it is hereby agreed to and between the parties as follows:

1) Contract documents:-

The following documents shall constitute the Contract Documents.



- a) This Article of Agreement.
- b) Tender submitted by the Contractor included the N.I.T and Tender Documents (Vide Annexure-I).
- c) All correspondence between the Bank/Architects and the Contractor from the date of issue of N.I.T and the date of issue of work order.
- d) Work order No. \_\_\_\_\_ dt. \_\_\_\_\_ (Vide Annexure-II).

2) In consideration of the payments to be made to the Contractor as hereinafter provided the Contractor shall upon and subject to the said conditions, execute and complete the contracted works shown upon the said drawings etc. and such further detailed drawings as may be furnished to the contractor by the said Owner/Employer through the Architects and described in the said Specifications and the said Schedule of Quantities.

3) Notwithstanding what are stated in the N.I.T conditions of Tendering, Conditions of Contract of herein before stated by the Employer through the Architects, reserves itself the right of altering the drawings and the nature of the work and addition to or omitting any items of work or of having portions of same carried out departmentally or otherwise and such alterations or variations shall be carried out without prejudice to this contract.

4) As mentioned in Article 1 above, the said conditions shall be read and be treated as forming part of this agreement and parties hereto will respectively be bound thereby and to abide by and submit themselves to the conditions and stipulations and perform the same on their parts to be respectively observed and preferred.

5) Any dispute arising under this agreement shall be referred to the Arbitration in a manner specified in the General Conditions of the Contract and all legal disputes shall be limited within the territorial jurisdiction of the Hyderabad thereto. The decision of the arbitration shall be final and binding on both the parties.

IN WITNESS WHEREOF THE PARTIES to the represents have hereunder set and subscribed their hands, the day, month and year first above written.

Signed and delivered for and on behalf of  
UNION BANK OF INDIA  
Shri. \_\_\_\_\_

\_\_\_\_\_

Its duly authorized official

In the presence of -

1. (Name and Address)

2. (Name and Address)

Signed and delivered for and on behalf of The Contractor \_\_\_\_\_ by  
Shri \_\_\_\_\_ his their Duly authorised official.

In the presence of -

1. (Name and Address)

2. (Name and Address)