

Human Resources Department, Central Office

#239, Union Bank Bhavan, Vidhan Bhavan Marg, Nariman Point, Mumbai-400021

Staff Circular No: 7811

Date : 25<sup>th</sup> October 2022

To: All Branches and Offices

**Sub: Group Medical Insurance Policy for Retired Employees/ Family Pensioners; Policy Period 01.11.2022 to 31.10.2023;  
Availability of online portal for submission of application for renewal of policy/ joining the policy, afresh, till 28<sup>th</sup> October, 2022**

1. Attention is hereby invited to Staff Circular 7783 dated 26.09.2022 on subject "Group Medical Insurance Policy for Retired Employees/ Family Pensioners; Policy Period 01.11.2022 to 31.10.2023" and Staff Circular No. 7802 dated 10.10.2022 on subject "Group Medical Insurance Policy for Retired Employees/ Family Pensioners; Policy Period 01.11.2022 to 31.10.2023 - Commencement of Registration Process". The last date for application, for both renewal of policy & joining the policy, afresh, as communicated vide the said staff circular, was 26<sup>th</sup> October, 2022.
2. The Management has decided to extend the window for a further period of 02 days i.e. from 27.10.2022 to 28.10.2022 (both days inclusive), to submit application for both, renewal of the policy and for joining the policy, afresh, through the online portal available on Bank's corporate website - [www.unionbankofindia.co.in](http://www.unionbankofindia.co.in). Consequently, the online portal for submission of application or to undertake registration process would remain open from 00:00 hrs on 27.10.2022 till 23:59 hrs of 28.10.2022.
3. It is to be carefully noted that, this is the last opportunity for all those retired employees/ family pensioners, who failed to exercise option through online portal, either for renewal of the policy or joining the policy, afresh. **The policy period commences from 01.11.2022 and accordingly the premium has to be invariably paid on 31.10.2022, hence, no further extension/ window would be provided beyond this date.**
4. Retired employees/ family pensioners who provide consent, as per their eligibility, through the 'online portal', are required to keep sufficient balance (as per corresponding premium amount), in their mandated account {account number provided in consent} without fail. **Debit of premium amount will be carried out on all days from 27.10.22 to 29.10.2022 only. No deduction/ debit will be effected beyond 29<sup>th</sup> October 2022.** No request for considering premium payment at a subsequent date on account of non-maintenance of sufficient balance shall be entertained.
5. In case, the debit of premium amount fails due to any reason provided in Staff Circular 7802 dated 10.10.2022, the Insurance coverage to such retired employee/ family pensioner will stand discontinued and the Bank will not be responsible for non-availability of benefits/ facilities under the ensuing Medical Insurance Policy for the year 2022-23.
6. All the other terms & conditions as provided in SC 7783 dated 26.09.2022 and SC 7802 dated 10.10.2022, would remain unchanged.

All concerned are requested to take a careful note of the above.

Sd/-  
GENERAL MANAGER (HR)