

Regional Office – NIZAMABAD

D. No: 5-6-570/2/7a,7b, Pragathi Nagar,  
Hyderabad Road, Nizamabad – 503003

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PREMISES REQUIRED ON LEASE

Bank requires a well-constructed commercial premises ready in possession/under construction at the following locations.

S.No	Location/Branch Name	District	admeasuring
1.	Dichpally New Branch	Nizamabad	1200 ± 10% sft
2.	New Collectorate Square	Nizamabad	1700 ± 10% sft
3.	Utnoor	Adilabad	1400 ± 10% sft
4.	Gudihathnoor	Adilabad	1200 ± 10% sft

Prospective Landlords holding clear title/Leasable rights may collect the Technical Bid and Price Bid formats from Branch/Regional Office during office Hours from 19.05.2024 to 09.05.2024 (up to 4:00PM) or download from the website [www.unionbankofindia.co.in](http://www.unionbankofindia.co.in) or [www.tenders.gov.in](http://www.tenders.gov.in)

The Landlords should submit their Technical Bid and Price Bid in two separate sealed envelopes superscribing "Technical Bid for acquisition of premises of above Branch name" and "Price Bid for acquisition of premises of above Branch name" and both the Technical Bid envelope and Price Bid envelope were to be kept in a single sealed cover marked "Bank Premises" to be sent by post or submit at the following Address:

Tenders to be submitted to:

Assistant General Manager (Operations)  
Union Bank of India,  
D. No: 5-6-570/2/7a, 7b, 1<sup>st</sup> Floor,  
Pragathi Nagar, above Passport Office, Hyderabad Road,  
Nizamabad – 503003.

Technical Bids should include photocopies of documents evidencing commercial use, title proof and copy of the sanctioned blueprint plan etc... Bids not containing separate envelope for price Bids will be out rightly rejected.

The Technical Bids will be opened on 10.05.2024 at 10.30 AM, at the above-mentioned address in the presence of the Landlords/their representatives. No brokers or intermediaries are permitted.

The Bank reserves the right to reject any or all bids without assigning any reasons whatsoever.



*Jubin*  
Deputy Regional Head  
Regional Office, Nizamabad.

Annexure-V

Enclosure to Policy

**OFFER OF BANK'S PREMISES ON LEASE/ RENTAL BASIS**

**FORMAT OF TECHNICAL BID**

With reference to your advertisement in the local daily/ Bank's website/ e-Procurement Portal dated -----, I/We hereby offer the premises owned by us for housing your branch/office on lease basis.

**PART A: GENERAL INFORMATION**

<u>Sr. No</u>		<u>Remarks</u>
1.	Name of the Owner/s:	
2.	Share of each owner, if any, under joint ownership:	
3.	Location:	
4.	Name of the building/scheme:	
5.	Sector No.:	
6.	Street:	
7.	Full Address alongwith PIN code & prominent landmark	
8.	Locality (Residential/Commercial/Industrial/Mixed):	

**PART B: TECHNICAL INFORMATION**

<u>Sr. No</u>		<u>Remarks</u>
1.	<u>Building</u> i. Hall ii. Toilet/Washrooms iii. Strong Room, if any.	
2.	Carpet Area of the premises(in sq.ft): Whether ready to offer area as required by Bank? Dimension(LxWxH) in feet Carpet Area(Sq.Ft)	
3.	<u>Floor particulars</u> (Basement/Ground/Lower or Upper ground/Mezzanine/1 <sup>st</sup> floor): (give area of each floor )	
4.	Age of the building:	
5.	Frontage in feet	
6.	E. Access /distance from Main Road:	



PART B - Policy on Expenditure and Acquisition, Leasing , Maintenance & Disposal of Bank's Property 2024-25

	(Mention whether it is on main road )	
7.	Type of Building: (Residential/Commercial/Industrial)	
8.	Type of Building: (Residential/Commercial/Industrial)	
9.	G. Type of Construction (Load bearing/RCC/Steel framed)	
10.	Pillars in premises offered (specify no.)	
11.	Floor numbers and height of each floor including Basement, if any: (Clear floor height from floor to ceiling)	

PART C : OTHER PARTICULARS :

Sr. No		Remarks
1.	Lease period offered	
2.	1. Amenities available / proposed: (a) Separate electricity meter (b) Sanctioned Electrical power/ load (c) Car Parking facility: (d) Continuous water supply (e) Water supply facility (Municipal supply/Well/Borewell): (f) No. of toilets:	
3.	Whether separate water meter is provided:	
4.	Whether plans are approved by local authorities:	
5.	Time required for giving possession:	
6.	Time required for giving possession:	
7.	Whether agreeable to provide for rooftop for installation of V-SAT/Solar panels/Tower any other bank's equipments (YES/NO) :	
8.	Any other information not covered above:	

Place:

Signature

Date:

(Landlord/Owner)

Address \_\_\_\_\_

Phone No. \_\_\_\_\_



**OFFER OF PREMISES ON LEASE / RENTAL BASIS**

**FORMAT OF PRICE BID**

With reference to your advertisement in the local dailies/banks Website/e-Procurement Portal dated -----, I/We hereby offer the premises owned by us for housing your branch/office on lease basis.

**PART A: RATES OFFERED**

Rate per sq.ft. (carpet area)	
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**PART B : OTHER DETAILS**

Sr. No		Remarks
1.	Amount of Municipal/ Panchayat/ Local Taxes per annum:	
2.	Monthly Maintenance charges (like society charges/ charges for amenities, etc):	
3.	Any other charges per month: (please specify)	
4.	Municipal/ Panchayat/ Local Taxes to be borne by: *	
5.	Maintenance charges to be borne by: *	
6.	Any other charges to be borne by: *	

\* Please mention (landlord or Bank)

**PART C: TOTAL DEMAND (per month) (A+B)**

Sr. No		Remarks
1.	Rent	
2.	Municipal/ Panchayat/ Local Taxes / Property tax	
3.	Maintenance charges	
4.	Any other charges	
5.	Total	

Place:

Signature

Date:

(Landlord/Owner)

Address: \_\_\_\_\_

Phone No. \_\_\_\_\_

